

Wentworth Falls Garden Club Inc. Committee Meeting Minutes. 2 July 2024

Venue: 3 Cooks Road Wentworth Falls 10am.

Attendance: Susan Hummel, Henry Nelson, Sed Mayne, Kevin Hummel, Carol Conway, Grant Clarke, Barbara Fox, Gai Horrocks.

Apologies: Duncan Leys, Belinda Coates

With absence of President Duncan Leys, Susan Hummel Vice President stood as President.

Acceptance of previous Minutes: Gai Horrocks

Seconded: Susan Hummel

Business arising from previous Minutes:

- GCA BM Zone meeting. Sat 13 July. **Action: Carol.**
 - Carol advised Carol and Maggie Weir, 2024-25 Guest Speaker Coordinator, will attend July Zone meeting.
 - Carol will not be attending future Zone meetings.
 - CM Agenda. Who will attend Zone meetings.
- Club email. Wentworthfallsgardenclub@gmail.com Password: garden01
 - Executives: President Duncan Leys, Secretary Gai Horrocks, Treasurer Sonja Forza and Susan Hummel (VP and Acting Secretary) to set themselves up on WFGC email.
 - Please advise Henry when activating.
 - Gai to postpone set up until September.
- BMCC SoA retractable seats.
 - SoA seating will be installed January 2025.
 - BMCC advised there will be no disruption to regular hirers.
 - WFGC will not hold January 2025 General Meeting. BMCC to be advised.

Action: Gai
- AGM
 - Public Officer. Confirm with Sonja Forza for AV and AGM announcement. Finalise AV. **Action: Duncan.**
 - GCA Form 4. Executive update post AGM. Treasurer Sonja Forza. **Action: Gai.**
 - New committee, Sonja Forza, Maggie Weir and Carlene Martin, to be invited to Committee Meeting Tuesday 30 July CM. **Action: Gai.**
- Susan Hummel - Acting Secretary.
 - Responsible for CMMins 30 July to CM Agenda 3 September. Drafts to Duncan. Return to Susan. Forward to Committee including Secretary.
- Secretary Gai Horrocks
 - Will complete Minutes GM/AGM 11 July. Send to President then out to Committee and Sed Mayne who will load on web. **Action: Gai, Sed.**
- CM Agenda 30 July draft. Forward to Susan. **Action: Gai.**

- Opening and Set up SoA hall. Procedure for Setting-up sent to committee.
- Grant Clarke will walk through set up with Gai 11 July GM. SoA keys including wooden Cupboard to Grant. **Action: Gai. Grant.**
- President Duncan Leys has the second set of SoA keys.
- Library Cupboard keys. President Leys. Belinda Coates/Carole Arratoon. This key enables MT coordinator access to urns.

Correspondence In:

- GCA. Important Notice to GCA Affiliates.

New Taxation Reporting Requirements: From July 1 2024, non charitable, not-for-profits (NFP) with an active ABN will be required to notify of their eligibility to an income tax exemption.

<https://www.ato.gov.au/businesses-and-organisations/not-for-profit-organisations/not-for-profit-newsroom/changes-in-reporting-requirements-for-not-for-profits>

- Treasurer Henry Nelson advises to “consider the consequences for Treasurer of getting ABN.”
- Committee noted ABN occasionally required eg grant application.

Correspondence Out:

- GCA. Secretary requested details for GCA 2025 Calendar. No response received 4 July.

Morning Tea – Barbara Fox

- Jocelyn Dorrough is standing down as MT helper. Thank You card. **Action: Gai.**
- Aim for Barbara and helpers to finish pack up and enjoy Guest Speaker presentation.
- Barbara will speak to potential helpers before each GM. No need to speak at GM.

Financial Report – Joint Report by Henry Nelson and Martin Vaughan.

Cash Book Balance as @ 1st June 2024: \$7,384.14

Income: \$547.98. Expenditure: \$1,495.96

Cash Book Balance as @ 30th June 2024: \$6,436.16

Available Funds: \$3,746.16

- WFGC Committee thanks Martin Vaughan for acting as Treasurer.
- BMCC advised new rate for hall hire. New rates now received. Eg Bus was \$147 going up to \$154. Henry to inform Sonja of amount of increase for SoA hall hire. **Action: Henry**
- Henry preparing Financial Records for Audit by Peter Shoemark.
- Henry will assist with handover to new Treasurer Sonja Forza. Thank you, Henry.
- July. 2024-25 Members Subscriptions. Direct Debit or Payment at General Meeting.

- Henry suggests Sonja invited to join him in SoA Foyer for Subscriptions. **Action: Gai.**
- Full Financial Reports PDF format to Sed Mayne for Web. **Action: Henry, Sed.**

Welfare – Henry Nelson on behalf of Lea Nelson.

Thank You to Lea Nelson who has advised she will continue as Welfare Officer and will purchase Lucky Door Prizes

- Card to Alex de Freitas. **Action: Lea.** (Gai to note email to Lea sent to old address.)

Membership – Kevin Hummel

- Average of two membership applications per month Jan – May 2024.
- No membership applications from June GM.

Library – Apologies Belinda Coates.

- Thank You to Carole Arratoon. Great selection of books to members at June GM.
- Increased GM browsing/borrowing noted since Library reorganisation and cabinet left open for members to browse.

Communication – Sed Mayne

- Draft 11 July Newsletter presented.
- June email malfunction:
 - The attached Gardening Sheets will be resent this month.
 - Gardening sheets edited by Susan and Sed.
- Carlene Martin taking over Newsletter. Sed to continue with Web.
- Many thanks to Sed and Carlene who are already meeting and working on Newsletter for a smooth handover. Thank you, Sed for welcoming Carlene.
 - Carlene created a Google group for mailing of Newsletter. See below.
 - WFGC – Newsletter wfgc.newsletter@gmail.com PW. News@Wfgc2024
 - This is a work in progress. Changes may be made.
 - Kevin asked is it possible for new members to be updated on new Google group. To be noted on 30 July CM Agenda. **Action: Gai**

Guest Speakers – Carol Conway

- New Speaker Coordinator Maggie Weir worked with Carol for past months.
- Thank You Carol for welcoming and assisting Maggie in her set up.
- Speakers schedule July – November 2024 complete.
- Maggie has February 2025 Speaker organised.

Events –

Organisation:

- Prompt Format. One-page financial statement for future Events. **Action: Carol.**
- Refunds. Event coordinator must identify cut off date with announcement of event.

Events June 2024

Conservation Hut Lunch. A great success. Members loved the social occasion. Conservation Hut staff consider WFGC “a lovely group.” Well done, Susan.

Future Events 2024

- Thursday 10 Oct. Dorothy Davis. Trevlyn. Garden Ramble and BYO Picnic Lunch.
- ? Chinese Garden of Friendship
- Thursday 5 Dec. Lavender Farm. Bus and driver booked.
- Thursday 12 Dec. Christmas Lunch. Palais Royale. \$89

General Business

- Member Fran Craze suggested purchase of personal microphone. Same as Judith Dunn’s Past Time Tours. Committee inclined to consider purchase.
- Banner. GWHway. No further decision.

Secretary Gai Horrocks – on behalf of President and Committee expressed thanks to retiring Committee Members: Henry Nelson, Carol Conway and Sed Mayne.

Morning Tea held after meeting.

Meeting closed: 11.50

Next CM: Tues 30 July 2025