

Wentworth Falls Garden Club – Committee Meeting – Minutes 5 March 2024

Venue: 3 Cooks Road Wentworth Falls. 10am

Apologies: Carol Conway, Susan Hummel.

Attendance: Duncan Leys, Henry Nelson, Sed Mayne, Kevin Hummel, Belinda Coates, Grant Clarke, Barbara Fox, Gai Horrocks.

Acceptance of previous Minutes: Sed Mayne. **Seconded:** Barbara Fox

Business arising from previous Minutes:

- AGM Vacant positions:
 - Standing down:
 - Treasurer Henry Nelson
 - Guest Speaker Coordinator Carol Conway.
 - Communications Officer (Web and Newsletter) Sed Mayne
 - Welfare Officer Lea Nelson (not on Committee)
 - Vacant positions:
 - Treasurer (and Public Officer)
 - Speaker Coordinator
 - Events Coordinator
 - Website coordinator
 - Newsletter writer
 - Welfare (not on committee)
 - Nomination/s received:
 - Treasurer. (Peter Shoemark) Peter Shoemark. Martin Vaughan acting Treasurer. Update Committee April CM. **Action: Henry.**
 - Marjorie Gunasekara nominated for Treasurer position but unable to adjust work schedule. President Duncan Leys thanked Marjorie.
- GM Agenda 14 March. Overview. Lithgow Valley Mushrooms commencing GM at 9.45am. WFGC business after Morning Tea 11.15.
 - Apologies Welcome Desk: Kevin, Di. **Action: Dorothy Davis.**
 - President Leys welcomes members, new members and visitors.
 - Carol Conway. Lithgow Valley Mushrooms – Linda and Steve McCulloch.
 - **MT 10.45 – 11.15**
 - Comms Officer Sed Mayne. FiFi Bees. WFGC member.
 - Treasurer
 - Welfare
 - Membership. Apologies Kevin. Susan reports.
 - Events.

Advise Events moving forward. Booking on bus trip only completed when money in bank.

 - Rookwood. 18 April. Full. \$40.
 - Conservation Hut 20 June. \$30
 - Hartley Vale 8 May. \$50

11.40 Librarian Belinda Coates introduces Jess Wentworth Falls Librarian.

CM closes.

- GCA BM Zone Report. November 2023.
 - “Best practice Guest Speakers need to sign in/be noted as a visitor...would be covered by public liability policy.” **Action: Welcome Desk, Guest Speaker Coordinator.**
 - Katoomba GC is closing.
 - GCA BM Zone meeting: Sat 9 March. Report - Duncan. **Action: Carol.**
- 35th Anniversary
 - Office Bearers contact details. Updated. Thank you, Henry.
 - Letter to Office Bearers. **Action: Gai**
 - Cake to be ordered. 12x12 inch. Unique Patisserie. **Action: Gai**

Correspondence In:

- GM Web Apologies from members. **Action: Sed sends to Kevin.**
- GCA Insurance premium receipt. Certificate expected late April. **Action: Gai.**

Correspondence Out:

- BMCC. Two damaged folding tables. Reply received. Hall Set Up volunteers to be advised to use heavy tables for MT room. **Action: Gai.**
- BMCC. Community Bus Booking. Rookwood. 8 April.
- TAFE. Lunch. Contact details Elevation 867. Angela Anderson
Angela.anderson14@tafensw.edu.au ph 0279267595

Morning Tea – Barbara Fox

- Apologies: Barbara Fox and Jocelyn Dorrough March. **Action: Ronah Tuite.**
- Vic Tuite will stand in for Ronah – Raffle, Bus trip/s.

Financial Report – Henry Nelson

Cash Book Balance as @ 1st Feb 2024: \$6,298.63

Income: \$1,392.62. Expenditure: \$1,100.59

Cash Book Balance as @ 29th Feb: \$6,590.66

Available Funds: \$3,710.66

Moved: Henry

Seconded: Gai

- Management. WFGC additional cash. Further decisions by new Committee.
- Tap and Go. General Discussion. Decision to be made by new Committee.
 - 2-3 phones. Front desk, Plant Stall, Events.
 - Approx \$150 each. \$10 per phone per month.
 - WFGC wears commission.
- Software. Windows 365 \$139 per year.

Treasurer Henry Nelson advised these considerations are acceptable with available WFGC funds.

Welfare – Henry on behalf of Lea

- WFGC past President Pamela Davies 2002 – 2005 passed away. Feb 2024.

Membership – Kevin Hummel

- New members: Robert Harris, Steve Ehrlich, Sherrie Ehrlich.
- Application for membership. No funds received. Carla Toscano.
- March GM. Apologies Kevin Hummel. Susan Hummel will present report.

Library – Belinda Coates

- Belinda advises she is continuing overview and organisation of library.
- Jesse, Wentworth Falls Librarian will speak and invite members into adjoining public library March GM.

Communications – Sed Mayne

- Draft copy of WFGC March Newsletter distributed.
- Adjustments/additions as required.

Guest Speaker Coordinator - Carol Conway. Apologies.

Events – Duncan, Belinda.

Members to be advised: Bus trip and Events becoming regular. Update procedure. Booking on bus trips only completed when money is in the bank.

- The Gardens of Rookwood Monday 8 April.
- Conservation Hut Lunch. 20 June.
- Hartley Vale.
 - Access Bus: Investigate availability, Book bus, driver **Action: Gai.**
 - Liaise with Gardens re available dates. **Action: Belinda, Carol.**

General Business:

- Welcome Desk working beautifully especially in relation to Visitors.
 - Visitors receiving visitor name tag and members noting them.
 - Visitors becoming lost once they enter hall. **Action: Gai, Welcome Ladies.**
- Plant Stall. Daniel and Kerrie apologies April GM. Replacements. **Action: Kerrie.**

CM closed: 11.55am.

Next CM: Tues 2 April 2024