

Wentworth Falls Garden Club – Committee Meeting – Minutes – 4 July 2023

Venue: 3 Cook Road Wentworth Falls 10am.

Attendance: Janice Light, Duncan Leys, Henry Nelson, Kevin Hummel, Susan Hummel, Sed Mayne, Marilyn Shields, Ronah Tuite, Barbara Fox, Gai Horrocks.

Apologies: Carol Conway.

Business arising from previous Minutes:

- AGM
 - Nomination confirmed: Vice President – Susan Hummel.
 - New Committee members: Belinda Coates, Grant Clarke.
 - Formal invitation to new committee members. **Action: Gai**
 - Details for AGM Chair Kevin Craze confirmed. Copy to Kevin. **Action: Gai.**
 - Details for AGM Agenda confirmed. AV format. **Action: Gai, Duncan.**
- Christmas Lunch
 - Venue: Palais Royale 230 Katoomba St Katoomba.
 - \$70. Two-course: traditional Christmas main plus dessert, tea and coffee.
 - Tablecloths and Bonbons on tables. WFGC to provide decorations. 11am.
 - 12 noon for seating 12.25. Gather in foyer. Drinks at members' cost.
 - Club deposit:
 - 25% deposit of min numbers. **Action: Henry, Janice.**
 - Confirm numbers 14 days prior to event. **Action: Gai.**
- ABN.
 - Committee agree ABN required.
 - Investigate and set up. **Action: Duncan, Henry.**

Correspondence In:

- GCA
 - Biennial Convention. Sept 2023 Toronto and Districts Garden Clubs Inc.
 - Registration open until 31 July 2023.
 - Bonus offer for accompanying person.
 - Janice Light will attend. \$50 fee paid by WFGC. **Action: Henry.**
 - Janice agreed to represent WFGC at the Conference AGM.
 - 2024 Calendar. \$10. Orders taken July and August. **Action: Ronah, Gai.**
 - GCA BM Zone. Cancelled due to Great Western Highway closure.
 - Next BM Zone meeting 26 August.
- BMCC. Invoices received March, April and May. Still at old rates. **Action: Henry**

Correspondence Out:

- BMCC. School of Arts.
 - Folding tables will be purchased new financial year.
 - Exit/staircase in passageway noted for safety upgrade.

Morning Tea: - Barbara Fox

Jocelyn not available, Ronah Tuite to stand in: **Action Barbara, Ronah**

Financial Report – Henry Nelson

Cash Book Balance @ 1st June 2023: \$5,802.88

Income: \$\$274.09 Expenditure: \$67.60

Cash Book Balance @ 30th June 2023: \$6,009.37

Available Income: \$2,829.37

- Role of WFGC badge as a receipt for payment of fees:
- Agreed procedure:
 - Direct Debit payments to Treasurer. **Action: Henry advises Kevin.**
 - Payment Record. **Action: Kevin updates form as DD/cash payment received from Henry.**
 - GM table in foyer. Badges of unpaid members. **Action: Henry accepts fee and gives badge to member.**
 - GM Welcome Desk. Badges of paid members. **Action: Badge given to member.**
- Payment to Guest Speakers. Discussion/advice from Guest Speaker Coordinator.

Welfare – Henry on behalf of Lea.

- Card of Condolence to family of Russell Mann.
- Thinking of You card to Christine Newland.

Membership – Kevin Hummel.

- Membership Renewal Form. **Action: Kevin.**
 - Form available:
 - Online.
 - Hard copy. 40 copies at Welcome Desk.

Guest Speakers

- July Guest Speaker, Garry Kimble will bring USB stick. Requires small table.
- July GM. Geraldine Sternberg.
 - Raffle: purchase one prize, supervise draw and storage of basket.
 - CutAbove tool belt purchased as a prize June GM.
- Guest Speaker Schedule. July – November 2023.
 - No hard copies. Copies distributed to membership:
 - Website
 - Mailed out with Newsletter.
 - Noticeboard
- John Siccardi. 10-15min presentation. Sharpening tools. **Action: Duncan.**

- **Lea offered to be responsible for Raffle prizes from September. Action: Carol.**

Events and Rambles

- TAFE. Cancelled. Date unavailable.
- Parramatta Historical House and Garden Tour. **TBA August GM.**
 - Friday 27 October 2023.
 - Book bus 8am – 4pm. **Action: Gai.**
 - Guide. Ian Stephenson Past Director National Trust.
 - Final costing. Meeting. **Action: Duncan, Sed, Susan, Gai.**
- Plant Bank, The Australian Botanic Garden Mt Annan.
 - Thursday 16 November 2023.
 - Book bus. 8.30am – 4pm. **Action: Gai**
 - Guided tour \$15pp + bus. Lunch at own expense.
- Christmas Lunch. **TBA September GM.**
 - 14 December.

Library – Marilyn Shields

Merilyn confirmed standing down as WFGC librarian and from committee. Confirmed Belinda Coates will step into position.

Comms – Sed Mayne

Update on WFGC Newsletter:

- Due to waste, printed copies reduced from 50 to 30. **Action: Susan.**
- Monthly Financial Report will not continue in Newsletter.
- Contact details for Lea Nelson, Welfare will continue in Newsletter.

General Business:

- Secretary Gai Horrocks, absent August CM and GM.
- Arrangements:
 - Hall Keys and opening. **Action: Duncan will open hall.**
 - Hall keys. 2nd set of keys to Belinda Coates. Library. **Action: Gai, Belinda.**
 - Hall Set Up. Clipboard. **Action: Gai to advise Daniel & Martin.**
 - Gai August CM Agenda. To Duncan for proof. **Action: Gai, Duncan.**
 - Carol – August: CM Mins, GM Agenda and Mins. **Action: Carol, Duncan.**
 - Carol will do September CM Agenda. **Action: Carol, Duncan.**
 - Gai emails Sept CM.

Meeting closed: 12 Noon.

Next CM: 1 August 2023