

## Wentworth Falls Garden Club – Committee Meeting – Minutes 1 November 2022

**Venue: 3 Cook Road Wentworth Worth Falls. 10am.**

**Attendance:** Janice Light, Henry Nelson, Duncan Leys, Carol Conway, Sed Mayne, Susan Hummel, Ronah Tuite, Barbara Fox, Gai Horrocks.

**Apologies:** Marilyn Shields, Kevin Hummel.

**Acceptance of previous Minutes 4 Oct 2022. Move:** Janice. **Second:** Barbara.

### Business arising from previous Minutes:

- 2023 January Committee Meeting will be held one week later on 10 January to avoid New Year long weekend. Committee will meet the second Tuesday of January, the same week as the General Meeting.
- Hall Set Up.
  - Gai to assist if required. Diagram of fixed requirements confirmed.
  - Variations to be noted in Committee Meeting.
  - Plant Stall. Daniel alone. **Action: Janice to assist Daniel before meeting. Ronah will do Raffle and Christmas function.**
  - November Hall Set Up volunteers updated.
  - Hall Set Up Roster will be sent around at November GM. **Action: Susan.**
- Jocelyn Grover, Belong Blue Mountains - *Free Community Service Program for people 65 and over*. Jocelyn will arrive at 9.30 for set up. The presentation will follow President Janice Light's Welcome to members and visitors.
- Morning Tea. Barbara Fox.
  - Disposable cups. No response from usual supplier, check Office Works for new supplies. RSL may have a contact. **Action: Barbara.**
  - MT helpers to be named at each GM by President Janice Light. **Action: Barbara, Janice.**

### Correspondence In:

- Martin Boorer. Director of Insurance Garden Clubs of Australia. Answer to two WFGC insurance enquiries:
  - Are non-member partners, as guests at WFGC function eg Christmas party, covered by GCA Insurance?**
  - “There are two policies: Public and Products Liability and Personal Accident Insurance.
  - The Personal Accident insurance provides your members benefits in the event of death/incapacity of a member resulting from an accident during your function.
  - Public Liability indemnifies your club against negligence claims brought against you by third parties (partners or other guests) for personal injury or property damage as a direct result of the club's activities.”

As Martin Boorer, finished his correspondence with note “A small reminder, please do keep a Signing-In Book or similar record of your members who attend each Club event” a second WFGC mail was sent to him

Correspondence to Martin Boorer as noted below:

### **Question re Sign in at our General Meeting**

WFGC Welcome Desk process:

Three members work on desk.

Members pay an entry fee, receive a Lucky Door prize ticket and if required a Newsletter (Newsletters also sent by email to members.)

**Our procedure is to tick off the name as each member pays.**

**Is our procedure sufficient?**

**Martin Boorer,**

**“Yes, your system seems fine.”**

- GCA Zone Coordinator John Parsonage.
  - Zone Meeting Minutes 9 July 2022. Difficulties being experienced by garden clubs. One member asked for suggestions for particular problems experienced by her club. WFGC committee discussed and President Janice Light compiled suggestions for 12 November Zone Meeting. **Action: Janice.**
  - Zone Meeting 12 November. **Action: Janice, Carol.**
- GCA magazine Our Gardens distributed. Cover photograph by Peta Trahar, WFGC’s November Guest Speaker.  
2023 magazine numbers to remain same as 2022.

### **Correspondence Out:**

- BMCC
  - 2023 Booking Request Form for School of Arts hall submitted.
    - Facilities Officer, Andrew Broderick, advised free standing rows of chairs may be moved and replaced by WFGC to suit meeting needs.
    - Possible clash of dates in June with Bent Art exhibition.
  - Non receipt of BMCC Tax Invoices: July – October 2022. BMCC advised by phone and in writing.

### **Financial Report – Henry Nelson**

Cash Book Balance as at 1 October 2022: \$6,442.32

Income: \$2,226.23                      Expenditure: \$300.00

Cash Book Balance as at 31 October 2022: \$8,368.55    Available Funds: \$3,323.55

When presenting Financial Report at November GM Treasurer Henry Nelson was asked to note possible variation between Newsletter amounts and figures read.

**Action: Henry.**

- Membership payment made by Coral Jones. No application form received. Welcome Desk noted Coral as Visitor at 4 Oct GM. Mobile and email received.

**Action: Henry**

- Membership phone around re subscription renewal. Thank you: Janice, Carol, Merilyn, Ronah, Barbara, and Gai. Summary to Henry and Kevin.
- \$10 paid for GCA calendar. Ronah Tuite.

**Welfare – Henry on behalf of Lea.**

Thinking of You cards:

Bev and Bernie Turner

Ronah Tuite

**Brought forward from General Business as Treasurer Henry Nelson must leave meeting early.**

**WFGC email. Google account password.**

Question: Who has the password for the WFGC email Google account?

[Wentworthfallsgardenclub@gmail.com](mailto:Wentworthfallsgardenclub@gmail.com)

Henry advises he has the password. No one else has the Google password.

Henry is willing to supervise account eg: when necessary update security to two step verification. **Action: Henry.**

(Update: Henry advises Google password is linked to his mobile and email account.)

Henry left meeting 10.50am

**Membership – Apologies from Kevin Hummel.**

**Report and Summary forward by Kevin:**

- Membership Report Sat 29 October. 92 financial members, subject to revisions as per unfinancial member decisions.
- Attendance is showing a mean of 58.5 people with 77 unique individuals attending - ie not all financial members have attended a meeting so far.
- Kevin's summary sheet of phone around to unfinancial members distributed. Committee examined noting recommendations for removal of membership and added further information re members.

The summary will be checked by Henry Nelson, Treasurer for update of payments received and forwarded to Kevin Hummel, Membership Officer for membership update.

## Library – Apologies from Marilyn

### Guest Speakers – Carol Conway

- Noted that not all Guest Speakers suitable for Q&A session. Need to consider alternates for time slot.
- November 2022: Peta Trahar. “Moth” The Lost David Austin Rose. Q&A.
- **2023: January - June 2023. Guest Speakers situation at present.**
  - January. All About Fuchsias. Barbara Cooper, Norma and Andrew Cooper.
  - February. History of China emphasis on gardens. John Parsonage GCA BM Zone Coordinator.
  - March. Disaster Recovery. Campbell Rhododendron Gardens. Deb Wells.
  - April. Bulbs?
  - April/May. Neutrog products.
  - June. Cut Above. Ten Practical Pruning Tips.

Suggestions: Foraging, Orchids, Australian Plant Society.

Recommendation:

Possible excursion - Bowral in Tulip Time. (September)

Jane Stockel would welcome group to her garden. Morning Tea.

Carol (visits) and Janice (transport) could liaise re excursion.

### Events and Rambles – Janice Light, Ronah Tuite.

- Christmas Lunch RSL. 8 December 50+ booked.
  - Fun Table Activity. Printed sheets. Name characters and TV shows.  
**Action: Ronah.**
  - Welcome Desk. **Action: Susan, Carol.**
  - Lucky Door & Activity Prizes. \$200 including printing. **Action: Janice, Ronah.**
  - Table Decorations. **Action: Janice.**

### Communications - Sed Mayne

- Noted variations for November Newsletter.
- Membership update required when possible for November Newsletter email posting. **Action: Henry, Kevin.**

### General Business:

- Note Janice and Carol will attend GCA BM Zone meeting 12 November.  
**UPDATE: Zone Meeting deferred to Saturday 26 November.**

Meeting closed: 11.45am

Next CM: 10 January 2023